# **NEW PARK VILLAGE**

Repairs and maintenance starts on 3rd November 2025



Maintenance and Repairs









Contact

01902 552670

newparkvillage2@ wolverhampton.gov.uk



www.npv.org.uk



#### MAINTENANCE AND REPAIRS

# How to report repairs and who to contact

Phone &	You can report your repair to New Park Village TMO direct on: 01902 552670 (Mon-Fri: 09:00-16:30)	
Office	You can report your repairs to a member of staff in the office at:  Ellerton House, Ellerton Walk,  WV10 OUG.	
Email ⊠	You can email non-emergency repairs by emailing:  Newparkvillage2@wolverhampton.gov.uk	
Website 🏶	You can submit a repair via on-line by visiting our website at:  www.npv.org.uk	
Gas and	Gas and Electrical repairs will be retained under	
Electric	Wolverhampton Homes.	
Repairs 🖖 🔌	To report your repair, please call: <b>01902 556789</b>	
Emergency	If you smell gas you will need to call	
Gas Smell 🗘	0800 111 999	
Out of	For any emergencies for out-of-hours you will need	
hours 🜙	to call Wolverhampton Homes on: <b>01902 552999</b>	
	Times for Out of hours	
	Times for Out of hours:	
	17:00 - 08:30 (Mon-Fri)	
	(All day) Saturday, Sunday & Bank Holidays	



#### **Service standards (our promise)**

Emergency Urgent	Risk to Safety or Serious damage Significant impact but safe	Attend within 24 hours  Within 3 days
Routine	Non- urgent repairs	Within 28 days
Our promise to you	What is expected from New Park Village TMO	<ul> <li>Timely responses and punctual</li> <li>Polite staff and clear identification</li> <li>Respect of your property</li> <li>Clear updates, easy contact and transparency</li> <li>Feedback opportunities</li> <li>Complaints resolution</li> </ul>
<b>Updates</b>	Progress & next steps	We'll text/call/email you

### **Important**

Any repairs regarding **Gas** and **Electric** will be carried out by Wolverhampton Homes.

Please call Wolverhampton Homes on **01902 556789** to report. New Park Village TMO will not be carrying out these repairs.

Please note - Any repairs that have already been reported to Wolverhampton Homes will need to be completed by them. Please do not duplicate repairs by reporting the same issue to New Park Village TMO.



#### **HOW WE WORK**

## **How we prioritise repairs**

Emergency	Immediate risk to attend within 24 safety to hours (e.g., electrical danger, major leak, unsecure external door).
Urgent	Serious impact butWithin 3 days not dangerous (e.g., partial power loss, blocked sink with alternatives).
Routine	Minor or planned Within 28 days work (e.g., internal door adjusts, cosmetic issues).

# How to help us to help you

- Give details: block/flat, exact location and full description
- Access: Someone aged 18 or above to grant access
- Keep us informed if you are not going to be in for your appointment and we can arrange it.

(Not informing us can waste valuable time and also increases waiting times for repairs).



#### **Complaints and feedback**

We welcome all complaints and feedback about our services and all complaints are dealt with in line with the Housing Ombudsman regulatory standards.

Please contact New Park Village TMO on:

• **Telephone:** 01902 552670

• E mail: <a href="mailto:newparkvillage2@wolverhampton.gov.uk">newparkvillage2@wolverhampton.gov.uk</a>

• Website: www.npv.org.uk

If you require this leaflet in a different format or language, please contact New Park Village TMO